

Section 504: Request for Impartial Hearing

A parent/guardian or adult student may request a hearing to resolve disputes related to the rights and protections provided under Section 504. The hearing request must be made within one year of the date the parent/guardian or adult student knew or should have known about the alleged facts that form the basis of the complaint.

This request must be submitted to the Section 504 and Student Accommodations Team via email or fax:

Section 504 and Student Accommodations Team
DCPS Central Office, 11th Floor
1200 First Street NE
Washington, DC 20002

Email: 504@dc.gov

Fax: (202) 645-8814

Student's Name:		
Student's Date of Birth:	Student's Grade:	
School Student Attends:	In-Boundary School:	
Student's Address: _____		
Street		
_____	_____	_____
City	State	Zip Code

Issues: Describe the allegations or unresolved issues that you wish to have resolved at the hearing. Include the dates of all allegations and a statement of all facts and information. Attach any supporting documents to this sheet.

Proposed Resolution: Describe the proposed resolution.